

Conservation Strategy Group

Sacramento, California

JOB DESCRIPTION: Legislative Advocate

Send Cover Letter and Resume to resumes@csgcalifornia.com

Conservation Strategy Group

Conservation Strategy Group is a strategic consulting firm with an innovative approach to improving the sustainability of California's natural resources, water, energy, and transportation systems. The firm provides a full range of state political consulting services for NGOs, local agencies, and clean tech organizations to advance environmental goals in California. Going beyond traditional lobbying, the firm focuses on long-term political and funding strategies for clients from inception to implementation. CSG specializes in building collaborative constituencies for legislative and budget programs, while also designing policy solutions tailored to individual clients. Conservation Strategy Group focuses primarily on three issue areas: WATER (transforming water supply and demand strategies for local, regional, and state systems), CONSERVATION (protecting California's natural resources through collaborative policy and funding solutions); and CLIMATE (advancing AB 32 goals through natural resources, clean energy, and clean transportation policy).

Position Summary

Under the supervision of the firm's owner, the Senior Environmental Policy Consultant provides technical, strategic, and legislative support on various projects; manages and performs related work as required for clients; provides leadership for the legislative and policy team in daily functions of the office and servicing our diverse clientele. We are seeking applicants that can thrive in our fast-paced, collaborative, and high-intensity work environment. This position is full-time with benefits and based in Sacramento.

Primary Responsibilities and Duties:

- Oversee and manage a dynamic legislative and policy team to achieve the objectives of our diverse clientele;
- Meetings on behalf of and with clients (some travel required to Bay Area and other parts of the state);
- Managing client work and producing reports;
- Performs duties related to the legislative, budget, and initiative processes;
- Monitor and provide strategic consulting to clients related to state funding opportunities;
- Presentations to legislative staff, clients, and administration staff;
- Develop ideas for business development, new clients, or new funding opportunities encouraged.

Qualifications:

- Experience in environmental and natural resources issues and a strong understanding of the legislature and state funding process;

- Bachelor's degree required, preferably in fields related to environmental policy, government affairs or public policy;
- Minimum 5-7 years of legislative or policy experience preferred;
- Minimum 3 years experience in a management position with a proven ability to communicate job expectations; planning, monitoring, and appraising job results; and developing, coordinating, and enforcing systems, policies, procedures, and productivity standards;
- Strong interpersonal, written, and verbal communication skills are required;
- Proven ability to work independently and/or as part of a productive team with the capability to take initiative and follow assigned duties through completion;
- Must have experience using MS Powerpoint, Office and Word, and Excel. Experience in Google Apps preferred but not required.

Compensation & Benefits

Salary range is \$90,000-\$120,000 (determined by experience). A competitive package of healthcare and retirement benefits are also offered to full-time employees.

Equal Opportunity Employer

We are an equal opportunity employer and value diversity. All employment is decided on the basis of qualifications, merit and business need.